



**GRANTS FOR THE PRESERVATION OF BUILDINGS OF
HISTORIC OR ARCHITECTURAL SIGNIFICANCE OR
IMPORTANCE, TOGETHER WITH THEIR GARDENS
AND GROUNDS**

PRE APPLICATION FORM

Name of project:

Please return this completed form to

Historic Houses Foundation
Sheephouse Farm
Uley Road
Dursley
Gloucestershire
GL11 5AD

Tel: 01453 547124

info@historichousesfoundation.org.uk

TYPES OF PROJECT ELIGIBLE FOR FUNDING

The priorities and criteria for grant aid have been agreed by the Trustees as follows:

The HHF gives grants for the repair and conservation of rural historic buildings and structures located in England and Wales, including where appropriate their gardens, grounds and outbuildings. We would normally expect your building or structure to be listed, scheduled, or in the case of a garden included in the English Heritage Register of Parks and Gardens. However, we may also make grants to projects that involve an unlisted building in a conservation area which we judge to be of sufficient historic or architectural significance or importance.

Our definition of "rural" includes all buildings and structures in the countryside and other rural buildings which have subsequently been overtaken by, and embedded in, urban and suburban development.

In addition, to qualify for any grant you must be able to show that:

- there is a compelling need for the work you want to undertake to be done within the next 2 to 3 years;
- the project will enhance our historic environment;
- there will be appropriate public access;
- there is a financial need for the grant;
- the project can proceed within a reasonable time frame (i.e. 1-2 years).
- the project is sustainable with a suitable conservation and/or business plan. A grant is unlikely to be awarded without this information.

We aim to make grants for projects which are ready to proceed (i.e. can be started within 1-2 years) but which either do not qualify for funding from any of the mainstream sources or have been awarded only partial funding and require significant further funds to complete the resource package.

We will also consider making grants to "kick start" a project but will expect your other funding to be in place within 1-2 years.

THE TYPE OF PROJECT WE DO NOT FUND

As a general rule we do not offer grants for the following:

- Buildings and structures which have been the subject of recent purchase and where the cost of works for which grant is sought should have been recognised in the purchase price paid.
- Projects which do not principally involve the repair or conservation of a historic building or structure
- Churches and chapels unless now or previously linked to a country house or estate
- Alterations and improvements, and repairs to non historic fabric or services.
- Routine maintenance and minor repairs.
- General running costs.
- Demolition unless agreed as part of a repair and conservation programme.
- Rent, loan or mortgage payments.
- Conservation of furniture, fittings and equipment except where they are themselves of historic or architectural significance, have a historic relationship with the site, are relevant to the project, and can be secured long term from sale or disposal.
- Work carried out before a grant offer has been made in writing and accepted.

Applicants should be aware that HHF's resources are limited and even where an application is judged to be eligible, this does not guarantee a grant offer.

PRE- APPLICATION FORM

To ensure that your project qualifies under this scheme, please complete this form and send it to us, either online or by post. We will try to respond within 28 days.

1. APPLICANTS DETAILS

Name of the owner of the property:

Address:

Post code:

Tel:

Fax:

Email:

Type of organisation: *(if applicable)*:

(e.g. company, trust, association or other. Please state the registered number where applicable)

Are you a registered charity?

Yes / No *(delete as appropriate)*

If yes, please state number:

Are you a not-for-profit organisation?

Yes / No *(delete as appropriate)*

2. CONTACT DETAILS *(if different from above)*

Your name:

Address:

Post code:

Tel:

Fax:

Email:

3. PROJECT DETAILS

Address of property / subject of this application

Post code:

Is the building or site designated? (*i.e. listed, scheduled or a registered park or garden*).

Yes / No (*delete as appropriate*)

If yes, please give details:

Briefly describe the project and how the grant will be spent (*Not more than 250 words*).

(Please supply two or three photographs showing the current condition of the property)##

Please explain briefly how your project will contribute to the historic environment (*Not more than 250 words*).

Please describe the public access and other public benefits to be provided by your project (*Not more than 250 words*).

4. TIMING

When could you start work if funding was available?

How long will the project take?

5. FINANCIAL DETAILS

Please tell us how the rest of the project will be funded by completing the schedule below.

Type of Funding	Amount raised £	Amount yet to be secured / £
Cash from you/your organisation		
Donations		
Statutory Grants		
Grant-making Trusts & Foundations		
Historic England and Cadw		
Heritage Lottery Fund		
Businesses		
Non-cash contributions and volunteer labour		
Other		
Amount to be applied for from the HHF	n/a	
Totals		
Estimated total cost of project		

Signature:

Date:

FOR OFFICIAL USE ONLY:

Date received	
Accepted/rejected	
Applicant notified	
Unique reference number	